ST/IC/2001/2

UNITED NATIONS

INDEX

TO

INFORMATION CIRCULARS

JANUARY 2001

INTRODUCTION

1. The present index to information circulars lists in alphanumeric order by symbol, together with date and subject matter, all circulars that have been issued at United Nations Headquarters since January 2000. The index is issued annually.

2. The index comprises the following sections:

(a) Information circulars, by alphanumeric symbol, issued in 2000;

(b) Information circulars listed according to subject matter.

3. The index should be read in conjunction with the index to administrative issuances (ST/IC/2001/1), which contains issuances issued under the ST/SGB/- series and the ST/AI/- series.

4. Copies of the index are available through official distribution. The index is also archived in the optical disk system, and is included in the Human Resources Handbook.

5. Comments and suggestions concerning this publication would be appreciated. They should be addressed to the Chief, Rules and Regulations Unit, Office of Human Resources Management, room S-2590, United Nations, New York, NY 10017. They can also be sent by fax to (212) 963-1068.

CONTENTS

		Page
A.	INFORMATION CIRCULARS, BY ALPHANUMERIC SYMBOL, ISSUED IN 2000	1
B.	INFORMATION CIRCULARS LISTED ACCORDING TO SUBJECT MATTER	11
	I. BUILDINGS, PREMISES AND SECURITY	11
	II. CLAIMS	11
	III. COMMUNICATIONS, ARCHIVES AND RECORDS	11
	IV. CONFERENCES	11
	V. DOCUMENTS AND PUBLICATIONS	11
	VI. FINANCE	12
	VII. GENERAL OFFICE PROCEDURES	12
	VIII. HUMAN RESOUCES	12
	1. Administration-staff relations	12
	2. Allowances, entitlements and grants	12
	3. Appeals	13
	4. Appointments, placement and promotion	14
	5. Attendance, leave and working hours	14
	6. Delegation of authority	15
	7. Duties and obligations	15
	8. Job classification system	15
	9. General	15
	10. Medical and other insurance	16
	11. Pensions, post-retirement services and employment beyond retirement	16
	12. Post adjustment	17
	13. Salary scales and payments	17
	14. Staff regulations and rules	17
	15. Training, career development and examinations	18
	16. United States taxes	19
	17. Visas	19
	IX. LIBRARY	19
	X. MISSIONS	19

		Page
XI.	ORGANIZATIONAL STRUCTURE	19
XII.	PROPERTY AND SUPPLIES	20
XIII.	PROTOCOL	20
XIV.	TRAVEL AND TRANSPORTATION	20

INDEX TO INFORMATION CIRCULARS

A. INFORMATION CIRCULARS, BY ALPHANUMERIC SYMBOL, ISSUED IN 2000

Symbol	Date issued	Subject	Remarks
ST/IC/1999/35/ Add.1	17/8/00	Membership of the Headquarters Appointment and Promotion Panel	Superseded by ST/IC/1999/35/Add.2
ST/IC/1999/35/ Add.2	3/11/00		Superseded by ST/IC/1999/35/Add.3
ST/IC/1999/35/ Add.3	18/12/00		Expiration date: 31/3/2001
ST/IC/1999/40/ Add.1	2/3/00	Membership of the Appointment and Promotion Board and of the Headquarters Appointment and Promotion Committee	Superseded by ST/IC/1999/40/Add.2
ST/IC/1999/40/ Add.2	3/11/00		Superseded by ST/IC/1999/40/Add.3
ST/IC/1999/40/ Add.3	18/12/00		Expiration date: 31/3/2001
ST/IC/1999/81/ Add.1	22/3/00	2000 national competitive recruitment examinations in humanitarian affairs	Expiration date: 31/12/2000. See also ST/SGB/210 and ST/AI/1997/1
ST/IC/1999/100/ Add.1	23/6/00	Transportation of privately owned vehicles: list of countries and territories to which such transportation may be partially reimbursed	Expiration date: in effect until further notice. See also ST/AI/1999/15
ST/IC/2000/1	1/00	Index to administrative issuances	Expiration date: 31/12/2000
ST/IC/2000/2	1/00	Index to information circulars	Expiration date: 31/12/2000
ST/IC/2000/3	26/1/00	Placement and promotion list for staff in the Professional category and above	Expiration date: 31/12/2000

Symbol	Date issued	Subject	Remarks
ST/IC/2000/4	26/1/00	Placement and promotion list for staff in the General Service and related categories	Expiration date: 31/12/2000
ST/IC/2000/5	3/2/00	Language proficiency examination, May 2000	Expiration date: 31/12/2000. See also ST/AI/1999/2
ST/IC/2000/6	28/2/00	Revised base salary scales for staff in the Professional and higher categories and for staff in the Field Service category	Expiration date: in effect until further notice. See also ST/IC/2000/84 in section B.VIII.13
ST/IC/2000/7	2/3/00	United States Census	Expiration date: 31/7/2000
ST/IC/2000/8 ST/IC/2000/8/ Amend.1	2/3/00 18/7/00	Classification of duty stations and special entitlements for staff members serving at designated duty stations	Expiration dates: in effect until further notice. See also ST/AI/2000/6
ST/IC/2000/9	3/3/00	Placement and promotion list for staff in the Professional category and above	Expiration date: 31/12/2000
ST/IC/2000/10	3/3/00	International Women's Day, 2000	Expiration date: 31/3/2000
ST/IC/2000/11	8/3/00	Placement and promotion list for staff in the General Service and related categories	Expiration date: 31/12/2000
ST/IC/2000/12	8/3/00	Post adjustment classification for New York	Expiration date: in effect until further notice
ST/IC/2000/13	9/3/00	Windows 2000	Expiration date: 31/12/2001
ST/IC/2000/14	22/3/00	First day of issue: "Endangered Species series"	Expiration date: 17/4/2000
ST/IC/2000/15	22/3/00	Recommendations of the Staff-Management Coordination Committee at its twenty-second and twenty-third sessions	Expiration date: 30/6/2001

Symbol	Date issued	Subject	Remarks
ST/IC/2000/16	22/3/00	May 2000 United Nations competitive examination for accounting clerks	Expiration date: 31/12/2000. See also ST/AI/1998/4
ST/IC/2000/17	23/3/00	Placement and promotion list for staff in the Professional category and above	Expiration date: 31/12/2000
ST/IC/2000/18	22/3/00	Placement and promotion list for staff in the General Service and related categories	Expiration date: 31/12/2000
ST/IC/2000/19	30/3/00	United Nations Staff Relief Committee for Mozambique	Expiration date: 28/4/2000
ST/IC/2000/20	4/4/00	Rates of reimbursement for travel by private motor vehicle	Superseded by ST/IC/2000/52
ST/IC/2000/21	12/4/00	Indoor air and drinking water quality tests and inspections of the Headquarters buildings	Expiration date: 31/5/2000
ST/IC/2000/22	13/4/00	Rates of daily subsistence allowance at Headquarters, Geneva and Vienna	Expiration date: in effect until further notice. See also ST/AI/1998/3
ST/IC/2000/23	18/4/00	Issuance of United States social security numbers to members of the United Nations diplomatic community	Expiration date: 31/12/2001
ST/IC/2000/24	18/4/00	Placement and promotion list for staff in the Professional category and above	Expiration date: 31/12/2000
ST/IC/2000/25	18/4/00	Placement and promotion list for staff in the General Service and related categories	Expiration date: 31/12/2000
ST/IC/2000/26	19/4/00	Review of claims for dependency benefits for 1999	Expiration date: 31/1/2001
ST/IC/2000/27 ST/IC/2000/27/ Add.1	25/4/00 6/9/00	Membership of the Classification Appeals and Review Committee for Posts in the Professional category	Expiration dates: 25/4/2002. See also ST/AI/1998/9 and Corr.1 (English only)

Symbol	Date issued	Subject	Remarks
ST/IC/2000/28 ST/IC/2000/28/ Add.1	25/4/00 12/7/00	Membership of the New York General Service Classification Appeals and Review Committee	Expiration dates: 25/4/2002. See also ST/AI/1998/9 and Corr.1 (English only)
ST/IC/2000/29	27/4/00	2000 competitive examination for English-language editors, translators/precis-writers and verbatim reporters	Expiration date: 31/12/2000. See also ST/AI/1998/7
ST/IC/2000/30	27/4/00	2000 competitive examination for French-language teachers	Expiration date: 31/12/2000
ST/IC/2000/31	27/4/00	2000 competitive examination for French-language translators/precis-writers, editors and verbatim reporters	Expiration date: 31/12/2000. See also ST/AI/1998/7
ST/IC/2000/32	3/5/00	Pilot programme to enhance the service efficiency of elevators in the Secretariat Building	Expiration date: 15/7/2000
ST/IC/2000/33/ Rev.1	31/5/00	2000 competitive examination for Arabic Language Coordinator	Expiration date: 31/7/2000. See also ST/AI/1998/7
ST/IC/2000/34	15/5/00	Placement and promotion list for staff in the Professional category and above	Expiration date: 31/12/2000
ST/IC/2000/35	15/5/00	Placement and promotion list for staff in the General Service and related categories	Expiration date: 31/12/2000
ST/IC/2000/36	22/5/00	First day of issue: "Our World 2000"	Expiration date: 16/6/2000
ST/IC/2000/37	22/5/00	Arrangements for admission to the premises at United Nations Headquarters during the twenty-third special session of the General Assembly	Expiration date: 9/6/2000
ST/IC/2000/38	29/5/00	Renewal of the Headquarters medical and dental insurance plans effective 1 July 2000, and annual enrolment campaign, 5-9 June 2000	Expiration date: 30/6/2001. See annex VIII of the circular for insurance carrier addresses and telephone numbers for claims and benefit inquiries.

Symbol	Date issued	Subject	Remarks
ST/IC/2000/39	24/5/00	United Nations Staff Relief Committee for Famine in Ethiopia	Expiration date: 30/6/2000
ST/IC/2000/40	1/6/00	Language proficiency examinations, January and May 2001	Expiration date: 31/12/2001. See also ST/AI/1999/2
ST/IC/2000/41	16/6/00	Placement and promotion list for staff in the Professional category and above	Expiration date: 31/12/2000
ST/IC/2000/42	16/6/00	Placement and promotion list for staff in the General Service and related categories	Expiration date: 31/12/2000
ST/IC/2000/43	20/6/00	Fireworks display on Tuesday, 4 July 2000	Expiration date: 5/7/2000
ST/IC/2000/44	23/6/00	First day of issue: "55th Anniversary of the United Nations" Stamps and souvenir sheets	Expiration date: 24/7/2000
ST/IC/2000/45	23/6/00	Registration of home or private mailing address for health insurance purposes	Expiration date: 30/6/2001
ST/IC/2000/46	28/6/00	Competitive examination for promotion to the Professional category of staff members from other categories	Expiration date: 31/12/2001. See also ST/AI/1999/8
ST/IC/2000/47	10/7/00	Joint Appeals Board	Expiration date: in effect until further notice. See also ST/AI/351 and Amend.1
ST/IC/2000/48 (English only)	12/7/00	After-school recreation and study programme for United Nations children	Expiration date: 31/1/2001
ST/IC/2000/49	17/7/00	Placement and promotion list for staff in the Professional category and above	Expiration date: 31/12/2000
ST/IC/2000/50	17/7/00	Placement and promotion list for staff in the General Service and related categories	Expiration date: 31/12/2000

Symbol	Date issued	Subject	Remarks
ST/IC/2000/51	20/7/00	Closure of United Nations Headquarters to the public	Expiration date: 22/9/2000
ST/IC/2000/52	3/8/00	Rates of reimbursement for travel by private motor vehicle	Superseded by ST/IC/2000/92
ST/IC/2000/53	9/8/00	Revised salary scales for staff in the General Service, Security Service, and Public Information Assistant categories at Headquarters	Expiration date: in effect until further notice. See also ST/IC/1999/11 and Corr.1 in section B.VIII.13
ST/IC/2000/54	16/8/00	Revised salary scale for staff in the Language Teacher category at Headquarters	Expiration date: in effect until further notice
ST/IC/2000/55	16/8/00	Membership of the Field Service Promotion Review Panel for the 2000 review	Expiration date: 15/8/2001
ST/IC/2000/56	19/8/00	Placement and promotion list for staff in the Professional category and above	Expiration date: 31/12/2000
ST/IC/2000/57	19/8/00	Placement and promotion list for staff in the General Service and related categories	Expiration date: 31/12/2000
ST/IC/2000/58	18/8/00	Working hours during the fifty-fifth session of the General Assembly	Expiration date: 31/12/2000
ST/IC/2000/59	22/8/00	Arrangements for admission to the premises at United Nations Headquarters during the fifty-fifth session of the General Assembly	Expiration date: 31/8/2001
ST/IC/2000/60	23/8/00	First day of issue: 15 September 2000: "The United Nations in the 21st Century" and "International Flag of Peace" stamps	Expiration date: 29/9/2000

Symbol	Date issued	Subject	Remarks
ST/IC/2000/61	29/8/00	Arrangements for admission to the premises at United Nations Headquarters during the Millennium Summit, 6-8 September 2000	Expiration date: 8/9/2001
ST/IC/2000/62	6/9/00	2001 national competitive recruitment examinations	Expiration date: 31/12/2001. See also ST/SGB/210 and ST/AI/1997/1
ST/IC/2000/63 ST/IC/2000/63/Add.1	7/9/00 19/9/00	United Nations sabbatical leave programme for the year 2001	Expiration dates: 31/12/2001. See also ST/AI/2000/4
ST/IC/2000/64	15/9/00	2001 competitive examination for Arabic Interpreters	Expiration date: 31/12/2001. See also ST/AI/1998/7
ST/IC/2000/65	15/9/00	2001 competitive examination for English Interpreters	Expiration date: 31/12/2001. See also ST/AI/1998/7
ST/IC/2000/66	18/9/00	Second annual electromagnetic field testing at United Nations Headquarters complex buildings	Expiration date: 15/12/2000
ST/IC/2000/67	18/9/00	Placement and promotion list for staff in the Professional category and above	Expiration date: 31/12/2000
ST/IC/2000/68 ST/IC/2000/68/Corr.1	18/9/00 16/10/00	Placement and promotion list for staff in the General Service and related categories	Expiration dates: 31/12/2000
ST/IC/2000/69	20/9/00	Language and Communications Programme at Headquarters - 2001	Expiration date: 31/12/2001. See also ST/AI/1999/2
ST/IC/2000/70	21/9/00	Medical evacuation	Expiration date: in effect until further notice. See also ST/AI/2000/10
ST/IC/2000/71	22/9/00	Staff Day 2000	Expiration date: 30/9/2000
ST/IC/2000/72	22/9/00	Official holidays for 2001 at United Nations Headquarters	Expiration date: 31/12/2001

Symbol	Date issued	Subject	Remarks
ST/IC/2000/73	25/9/00	Competitive examination for promotion to the Professional category of staff members from other categories	Expiration date: in effect until further notice. See also ST/AI/1999/8
ST/IC/2000/74	27/9/00	First day of issue, 6 October 2000: "World Heritage - Spain" Stamps and prestige booklets	Expiration date: 16/10/2000
ST/IC/2000/75	27/9/00	Index to the Staff Regulations and Rules	Expiration date: in effect until further notice
ST/IC/2000/76	4/10/00	2000 Field Service promotions	Expiration date: 31/12/2000
ST/IC/2000/77	16/10/00	Time off for voting on United States Election Day	Expiration date: 8/11/2000
ST/IC/2000/78	16/10/00	Placement and promotion list for staff in the Professional category and above	Expiration date: 31/12/2000
ST/IC/2000/79	16/10/00	Placement and promotion list for staff in the General Service and related categories	Expiration date: 31/12/2000
ST/IC/2000/80	18/10/00	United Nations garage: Chairman of the Garage Review Board	Expiration date: in effect until further notice
ST/IC/2000/81	24/10/00	First day of issue: "Respect for Refugees" stamps, souvenir sheets, souvenir card and 2000 annual collections	Expiration date: 30/11/2000
ST/IC/2000/82	31/10/00	Post adjustment classification for New York	Expiration date: in effect until further notice
ST/IC/2000/83	31/10/00	Rental subsidy scheme for staff at duty stations in Europe and North America: reasonable maximum rent levels for New York	Superseded by ST/IC/2000/90

Symbol	Date issued	Subject	Remarks
ST/IC/2000/84	1/11/00	Pensionable remuneration for staff in the Professional and higher categories and for staff in the Field Service category	Expiration date: in effect until further notice. See also ST/IC/2000/6 in section B.VIII.13
ST/IC/2000/85	10/11/00	2001 competitive examination for Chinese-language editors, translators and verbatim reporters	Expiration date: 31/12/2001. See also ST/AI/1998/7
ST/IC/2000/86	14/11/00	Multilingualism	Expiration date: in effect until further notice
ST/IC/2000/87	15/11/00	Placement and promotion list for staff in the Professional category and above	Expiration date: 31/12/2000
ST/IC/2000/88	15/11/00	Placement and promotion list for staff in the General Service and related categories	Expiration date: 31/12/2000
ST/IC/2000/89	27/11/00	Procedures governing the dispatch of personal mail from United Nations offices away from Headquarters	Expiration date: in effect until further notice. See also ST/AI/368
ST/IC/2000/90	5/12/00	Rental subsidies and deductions	Expiration date: in effect until further notice. See also ST/AI/2000/16
ST/IC/2000/91	8/12/00	Van Breda medical, hospital and dental insurance	Expiration date: 31/12/2001
ST/IC/2000/92	7/12/00	Rates of reimbursement for travel by private motor vehicle	Expiration date: in effect until further notice. See also ST/AI/1998/2
T/IC/2000/93	7/12/00	Meditation Room located in the Visitors' Entrance of the General Assembly Building	Expiration date: 31/12/2002
ST/IC/2000/94 (English only)	7/12/00	After-school recreation and study programme for United Nations children	Expiration date: 30/6/2001

Symbol	Date issued	Subject	Remarks
ST/IC/2000/95	8/12/00	Official holidays and closure of Headquarters buildings to the public at Christmas and New Year's Day	Expiration date: 28/2/2001
ST/IC/2000/96	21/12/00	United Nations group life insurance plan	Expiration date: in effect until further notice. See also ST/AI/2000/18
ST/IC/2000/97	18/12/00	Placement and promotion list for staff in the Professional category and above	Expiration date: 31/12/2000
ST/IC/2000/98	18/12/00	Placement and promotion list for staff in the General Service and related categories	Expiration date: 31/12/2000
ST/IC/2000/99	21/12/00	New Empire BlueCross BlueShield prescription drug provider	Expiration date: 30/6/2001
ST/IC/2000/100	22/12/00	Designation of special missions or locations within special missions for purposes of occasional recuperation	Expiration date: 31/12/2001. See also ST/AI/2000/21
ST/IC/2000/101	28/12/00	Official travel	Expiration date: in effect until further notice. See also ST/AI/2000/20

B. INFORMATION CIRCULARS LISTED ACCORDING TO SUBJECT MATTER

Symbol	Date issued	Subject	Remarks
		I. BUILDINGS, PREMISES AND SECURITY*	
ST/IC/1999/63	16/8/99	Catering services	Expiration date: 31/8/2002
ST/IC/2000/80	18/10/00	United Nations garage: Chairman of the Garage Review Board	Expiration date: in effect until further notice
ST/IC/2000/93	7/12/00	Meditation Room located in the Visitors' Entrance of the General Assembly Building	Expiration date: 31/12/2002
ST/IC/2000/95	8/12/00	Official holidays and closure of Headquarters buildings to the public at Christmas and New Year's Day	Expiration date: 28/2/2001
		II. CLAIMS	
		No information circulars apply at present.	
		III. COMMUNICATIONS, ARCHIVES AND RECORDS	
ST/IC/2000/89	27/11/00	Procedures governing the dispatch of personal mail from United Nations offices away from Headquarters	Expiration date: in effect until further notice. See also ST/AI/368
		IV. CONFERENCES	
		No information circulars apply at present.	
		V. DOCUMENTS AND PUBLICATIONS	
		No information circulars apply at present.	

* For information circulars on subjects such as arrangements for admission to the premises during sessions of the General Assembly and the fireworks display on 4 July, see section A above.

Symbol	Date issued	Subject	Remarks
		VI. FINANCE*	
ST/IC/1999/63	16/8/99	Catering services	Expiration date: 31/8/2002
		VII. GENERAL OFFICE PROCEDURES	
ST/IC/1999/14	9/2/99	Guidelines for ergonomic workstations and work with computers	Expiration date: in effect until further notice
ST/IC/1999/56	29/7/99	Recycling programme at Headquarters	Expiration date: 31/12/2001
		VIII. HUMAN RESOURCES	
		1. Administration-staff relations	
No information circulars apply at present.			
		2. Allowances, entitlements and grants	
ST/IC/1999/5	12/1/99	Dependency allowances for staff in the Professional and higher categories and in the Field Service category	Expiration date: in effect until further notice. See also ST/AI/2000/8
ST/IC/1999/9 ST/IC/1999/9/Corr.1	27/1/99 6/5/99	Education grant and special education grant for disabled children	Expiration dates: in effect until further notice. See also ST/AI/1999/4
ST/IC/1999/51 ST/IC/1999/51/Corr.1 (English only)	13/7/99 28/7/99	Education grant and special education grant for disabled children	Expiration dates: in effect until further notice. See also ST/AI/1999/4
ST/IC/2000/8 ST/IC/2000/8/Amend.1	2/3/00 18/7/00	Classification of duty stations and special entitlements for staff members serving at designated duty stations	Expiration dates: in effect until further notice. See also ST/AI/2000/6

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* For United Nations stamps, see information circulars listed in section A above.

Symbol	Date issued	Subject	Remarks
ST/IC/2000/22	13/4/00	Rates of daily subsistence allowance at Headquarters, Geneva and Vienna	Expiration date: in effect until further notice. See also ST/AI/1998/3
ST/IC/2000/26	19/4/00	Review of claims for dependency benefits for 1999	Expiration date: 31/1/2001. See also ST/AI/2000/8
ST/IC/2000/90	5/12/00	Rental subsidies and deductions	Expiration date: in effect until further notice. See also ST/AI/2000/16
ST/IC/2000/92	7/12/00	Rates of reimbursement for travel by private motor vehicle	Expiration date: in effect until further notice. See also ST/AI/1998/2
ST/IC/2000/100	22/12/00	Designation of special missions or locations within special missions for purposes of occasional recuperation	Expiration date: 31/12/2001. See also ST/AI/2000/21
		3. Appeals	
ST/IC/1999/109	16/12/99	Membership of the panels of counsel	Expiration date: 31/12/2001. See also ST/AI/351 and Amend.1
ST/IC/2000/27 ST/IC/2000/27/Add.1	25/4/00 6/9/00	Membership of the Classification Appeals and Review Committee for Posts in the Professional category	Expiration dates: 25/4/2002. See also ST/AI/1998/9 and Corr.1 (English only)
ST/IC/2000/28 ST/IC/2000/28/Add.1	25/4/00 12/7/00	Membership of the New York General Service Classification Appeals and Review Committee	Expiration dates: 25/4/2002. See also ST/AI/1998/9 and Corr.1 (English only)
ST/IC/2000/47	10/7/00	Joint Appeals Board	Expiration date: in effect until further notice. See also ST/AI/351 and Amend.1

Symbol	Date issued	Subject	Remarks
		4. Appointments, placement and promotion*	
ST/IC/1999/35/ Add.3	18/12/00	Membership of the Headquarters Appointment and Promotion Panel	Expiration date: 31/3/2001
ST/IC/1999/40/ Add.3	18/12/00	Membership of the Appointment and Promotion Board and of the Headquarters Appointment and Promotion Committee	Expiration date: 31/3/2001
ST/IC/2000/55	16/8/00	Membership of the Field Service Promotion Review Panel for the 2000 review	Expiration date: 15/8/2001
ST/IC/2000/86	14/11/00	Multilingualism	Expiration date: in effect until further notice
		5. Attendance, leave and working hours**	
ST/IC/2000/63 ST/IC/2000/63/ Add.1	7/9/00 19/9/00	United Nations sabbatical leave programme for the year 2001	Expiration dates: 31/12/2001. See also ST/AI/2000/4
ST/IC/2000/72	22/9/00	Official holidays for 2001 at United Nations Headquarters	Expiration date: 31/12/2001
ST/IC/2000/95	8/12/00	Official holidays and closure of Headquarters buildings to the public at Christmas and New Year's Day	Expiration date: 28/2/2001
ST/IC/2000/100	22/12/00	Designation of special missions or locations within special missions for purposes of occasional recuperation	Expiration date: 31/12/2001. See also ST/AI/2000/21

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* For placement and promotion lists issued during the period from 1 January to 31 December 2000, see section A above.

** For information circulars on subjects such as working hours during sessions of the General Assembly and time off for voting on United States election day, see section A above.

Symbol	Date issued	Subject	Remarks
		6. Delegation of authority	
No information circulars apply at present.			
		7. Duties and obligations	
ST/IC/1997/90	26/12/97	Insurance requirements for senior officials entitled to diplomatic privileges and immunities (motor vehicles)	Expiration date: in effect until further notice
		8. Job classification system	
ST/IC/2000/27 ST/IC/2000/27/Add.1	25/4/00 6/9/00	Membership of the Classification Appeals and Review Committee for Posts in the Professional category	Expiration dates: 25/4/2002. See also ST/AI/1998/9 and Corr.1 (English only)
ST/IC/2000/28 ST/IC/2000/28/Add.1	25/4/00 12/7/00	Membership of the New York General Service Classification Appeals and Review Committee	Expiration dates: 25/4/2002. See also ST/AI/1998/9 and Corr.1 (English only)
		9. General*	
ST/IC/1999/111	29/12/99	Mental health - Medical and employee assistance facilities	Expiration date: in effect until further notice. See also ST/AI/372
ST/IC/2000/23	18/4/00	Issuance of United States social security numbers to members of the United Nations diplomatic community	Expiration date: 31/12/2001
ST/IC/2000/48 (English only)	12/7/00	After-school recreation and study programme for United Nations children	Expiration date: 31/1/2001
ST/IC/2000/94 (English only)	7/12/00	After-school recreation and study programme for United Nations children	Expiration date: 30/6/2001

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* For information circulars on subjects such as Staff Day and United Nations Staff Relief Committees, see section A above.

Symbol	Date issued	Subject	Remarks
		10. Medical and other insurance	
ST/IC/1997/90	26/12/97	Insurance requirements for senior officials entitled to diplomatic privileges and immunities (motor vehicles)	Expiration date: in effect until further notice
ST/IC/1999/111	29/12/99	Mental health - Medical and employee assistance facilities	Expiration date: in effect until further notice. See also ST/AI/372
ST/IC/2000/23	18/4/00	Issuance of United States social security numbers to members of the United Nations diplomatic community	Expiration date: 31/12/2001
ST/IC/2000/38	29/5/00	Renewal of the Headquarters medical and dental insurance plans effective 1 July 2000, and annual enrolment campaign, 5-9 June 2000	Expiration date: 30/6/2001. See annex VIII of the circular for insurance carrier addresses and telephone numbers for claims and benefit inquiries.
ST/IC/2000/45	23/6/00	Registration of home or private mailing address for health insurance purposes	Expiration date: 30/6/2001
ST/IC/2000/91	8/12/00	Van Breda medical, hospital and dental insurance	Expiration date: 31/12/2001
ST/IC/2000/96	21/12/00	United Nations group life insurance plan	Expiration date: in effect until further notice. See also ST/AI/2000/18
ST/IC/2000/99	21/12/00	New Empire BlueCross BlueShield prescription drug provider	Expiration date: 30/6/2001
		11. Pensions, post-retirement services and employment beyond retirement	
ST/IC/2000/84	1/11/00	Pensionable remuneration for staff in the Professional and higher categories and for staff in the Field Service category	Expiration date: in effect until further notice. See also ST/IC/2000/6 in section B.VIII.13

Symbol	Date issued	Subject	Remarks
		12. Post adjustment	
ST/IC/2000/82	31/10/00	Post adjustment classification for New York	Expiration date: in effect until further notice
		13. Salary scales and payments	
ST/IC/1999/11 ST/IC/1999/11/ Corr.1 (English only)	28/1/99 15/4/99	Revised salary scales for staff in the General Service, Language Teacher, Public Information Assistant, Security Service and Trades and Crafts categories at Headquarters	Expiration dates: in effect until further notice. See also ST/IC/2000/53
ST/IC/2000/6	28/2/00	Revised base salary scales for staff in the Professional and higher categories and for staff in the Field Service category	Expiration date: in effect until further notice. See also ST/IC/2000/84
ST/IC/2000/53	9/8/00	Revised salary scales for staff in the General Service, Security Service, and Public Information Assistant categories at Headquarters	Expiration date: in effect until further notice. See also ST/IC/1999/11 and Corr.1
ST/IC/2000/54	16/8/00	Revised salary scale for staff in the Language Teacher category at Headquarters	Expiration date: in effect until further notice.
ST/IC/2000/84	1/11/00	Pensionable remuneration for staff in the Professional and higher categories and for staff in the Field Service category	Expiration date: in effect until further notice. See also ST/IC/2000/6
		14. Staff regulations and rules	
ST/IC/2000/75	27/9/00	Index to the Staff Regulations and Rules	Expiration date: in effect until further notice

Symbol	Date issued	Subject	Remarks
		15. Training, career development and examinations	
ST/IC/2000/40	1/6/00	Language proficiency examinations, January and May 2001	Expiration date: 31/12/2001. See also ST/AI/1999/2
ST/IC/2000/46	28/6/00	Competitive examination for promotion to the Professional category of staff members from other categories	Expiration date: 31/12/2001. See also ST/AI/1999/8
ST/IC/2000/62	6/9/00	2001 national competitive recruitment examinations	Expiration date: 31/12/2001. See also ST/SGB/210 and ST/AI/1997/1
ST/IC/2000/63 ST/IC/2000/63/Add.1	7/9/00 19/9/00	United Nations sabbatical leave programme for the year 2001	Expiration dates: 31/12/2001. See also ST/AI/2000/4
ST/IC/2000/64	15/9/00	2001 competitive examination for Arabic Interpreters	Expiration date: 31/12/2001. See also ST/AI/1998/7
ST/IC/2000/65	15/9/00	2001 competitive examination for English Interpreters	Expiration date: 31/12/2001. See also ST/AI/1998/7
ST/IC/2000/69	20/9/00	Language and Communications Programme at Headquarters - 2001	Expiration date: 31/12/2001. See also ST/AI/1999/2
ST/IC/2000/73	25/9/00	Competitive examination for promotion to the Professional category of staff members from other categories	Expiration date: in effect until further notice. See also ST/AI/1999/8
ST/IC/2000/85	10/11/00	2001 competitive examination for Chinese-language editors, translators and verbatim reporters	Expiration date: 31/12/2001. See also ST/AI/1998/7
ST/IC/2000/86	14/11/00	Multilingualism	Expiration date: in effect until further notice

Symbol	Date issued	Subject	Remarks

16. United States taxes*

No information circulars apply at present.

17. Visas

No information circulars apply at present.

IX. LIBRARY

No information circulars apply at present.

X. MISSIONS

No information circulars apply at present.

XI. ORGANIZATIONAL STRUCTURE

ST/IC/1999/35/ Add.3	18/12/00	Membership of the Headquarters Appointment and Promotion Panel	Expiration date: 31/3/2001
ST/IC/1999/40/ Add.3	18/12/00	Membership of the Appointment and Promotion Board and of the Headquarters Appointment and Promotion Committee	Expiration date: 31/3/2001
ST/IC/1999/46	25/6/99	Membership of the Steering Committee for the Improvement of the Status of Women in the Secretariat	Expiration date: 30/6/2001. See also ST/SGB/1999/9
ST/IC/1999/109	16/12/99	Membership of the panels of counsel	Expiration date: 31/12/2001. See also ST/AI/351 and Amend.1
ST/IC/2000/27 ST/IC/2000/27/ Add.1	25/4/00 6/9/00	Membership of the Classification Appeals and Review Committee for Posts in the Professional category	Expiration dates: 25/4/2002. See also ST/AI/1998/9 and Corr.1 (English only)

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* See ST/IC/1999/112 for the information circular on payment of 1999 income taxes.

Symbol	Date issued	Subject	Remarks
ST/IC/2000/28 ST/IC/2000/28/Add.1	25/4/00 12/7/00	Membership of the New York General Service Classification Appeals and Review Committee	Expiration dates: 25/4/2002. See also ST/AI/1998/9 and Corr.1 (English only)
ST/IC/2000/47	10/7/00	Joint Appeals Board	Expiration date: in effect until further notice. See also ST/AI/351 and Amend.1
ST/IC/2000/55	16/8/00	Membership of the Field Service Promotion Review Panel for the 2000 review	Expiration date: 15/8/2001
ST/IC/2000/80	18/10/00	United Nations garage: Chairman of the Garage Review Board	Expiration date: in effect until further notice

XII. PROPERTY AND SUPPLIES

ST/IC/1999/14	9/2/99	Guidelines for ergonomic workstations and work with computers	Expiration date: in effect until further notice
ST/IC/1999/56	29/7/99	Recycling programme at Headquarters	Expiration date: 31/12/2001

XIII. PROTOCOL

No information circulars apply at present.

XIV. TRAVEL AND TRANSPORTATION

ST/IC/1997/90	26/12/97	Insurance requirements for senior officials entitled to diplomatic privileges and immunities (motor vehicles)	Expiration date: in effect until further notice
ST/IC/1999/99	29/11/99	Excess baggage, shipments and insurance	Expiration date: in effect until further notice. See also ST/AI/1999/15

Symbol	Date issued	Subject	Remarks
ST/IC/1999/100 ST/IC/1999/100/Add.1	29/11/99 23/6/00	Transportation of privately owned vehicles: list of countries and territories to which such transportation may be partially reimbursed	Expiration dates: in effect until further notice. See also ST/AI/1999/15
ST/IC/2000/8 ST/IC/2000/8/Amend.1	2/3/00 18/7/00	Classification of duty stations and special entitlements for staff members serving at designated duty stations	Expiration dates: in effect until further notice. See also ST/AI/2000/6
ST/IC/2000/22	13/4/00	Rates of daily subsistence allowance at Headquarters, Geneva and Vienna	Expiration date: in effect until further notice. See also ST/AI/1998/3
ST/IC/2000/70	21/9/00	Medical evacuation	Expiration date: in effect until further notice. See also ST/AI/2000/10
ST/IC/2000/92	7/12/00	Rates of reimbursement for travel by private motor vehicle	Expiration date: in effect until further notice. See also ST/AI/1998/2
ST/IC/2000/101	28/12/00	Official travel	Expiration date: in effect until further notice. See also ST/AI/2000/20